



# City of Santa Barbara

Public Works Department

[www.SantaBarbaraCA.gov](http://www.SantaBarbaraCA.gov)

November 11, 2009

**Main Office**

630 Garden Street  
P.O. Box 1990  
Santa Barbara, CA  
93102-1990

Fletcher Phillips, Foreperson  
Santa Barbara County Civil Grand Jury  
Grand Jury Room, County Courthouse  
Santa Barbara, CA 93101

**Administration**

Tel: 805.564.5377  
Fax: 805.897.2613

Response to Grand Jury Letters

Dear Mr. Fletcher:

**Engineering**

Tel: 805.564.5363  
Fax: 805.564.5467

Enclosed please find copies of the following documents requested in your letters dated September 28 and 30, 2009 respectively. (See attachments 1 & 2).

The September 28, 2009 Grand Jury letter requested the following:

**Facilities**

Tel: 805.564.5416  
Fax: 805.897.2577

1. A copy of the City's protocol prior to December 5, 2008 incident.

The City has enclosed the following:

- A. October 24, 1997 Emergency procedures (Exhibit 1).
- B. April 18, 2002 Elevator procedures (Exhibit 2).

**Street Maintenance**

Tel: 805.564.5413  
Fax: 805.897.1991

2. A copy of the City's protocol prior to the January 23, 2009 incident.

The City has enclosed the following:

Same documents as in item #1, above.

**Transportation**

Tel: 805.564.5385  
Fax: 805.564.5467

3. A copy of the City's current protocols for dealing with similar incidents.

**Water Resources**

Tel: 805.564.5387  
Fax: 805.897.2613

The City has enclosed the following:

- A. Updated emergency contact procedures addressed to Echo Communications dated February 6, 2009 (Exhibit 3).
- B. Revised City elevator protocol dated April 1, 2009 (Exhibit 4).

The September 30, 2009 Grand Jury letter requested the following:

1. A copy of the City's incident report of the December 5<sup>th</sup> 2008 incident.

The City has enclosed the following:

- A. Santa Barbara City Fire Department incident report number 08-0008264 dated December 5, 2008 (Exhibit 5).

2. A copy of the City's incident report of the January 23 2009 incident.

The City has enclosed the following:

- A. Santa Barbara City Fire Department incident report number 09-0000480 dated January 23, 2009 (Exhibit 6).
  - B. City of Santa Barbara Downtown Parking Incident Report dated 1/23/09 (Exhibit 7).
3. A copy of the report that indicated the corrective actions taken on the elevator.

The repairs were performed under the maintenance agreement with ThyssenKrupp. The contractor did not provide a report on the corrective measure taken. The City has since gone out to bid for the annual contract for elevator maintenance and ThyssenKrupp was not selected therefore, no longer has a contractual relationship with the City.

4. Copies of all incident reports dealing with other City elevator failures during the 3 years prior to the date of the release of the report.

Also enclosed are the following incident reports:

- A. 4-14-09 Lot 2 Elevator (Exhibit 8)
- B. 2-21-09 Lot 2 Elevator - False alarm (Exhibit 9)
- C. 2-14-09 Lot 10 Elevator -False alarm (Exhibit 10)
- D. 1-24-09 Lot 2 Elevator (Exhibit 11)

Please feel free to contact Browning Allen, Transportation Manager at (805) 897-2690 for questions concerning the City's response or if you need further information.

Sincerely,



Christine F. Andersen  
Public Works Director

BA/es

Attachments

Cc: James L. Armstrong, City Administrator  
Browning Allen, Transportation Manager  
Victor Garza, Parking Superintendent