

JOSEPH E. HOLLAND
County Clerk, Recorder and Assessor
Registrar of Voters

KEITH TAYLOR
Chief Deputy Assessor



105 E. Anapamu St.
Santa Barbara, CA 93101

Mailing Address:
PO Box 159
Santa Barbara, CA 93102

COUNTY CLERK, RECORDER AND ASSESSOR
ASSESSOR DIVISION

September 6, 2018

The Honorable Patricia L. Kelly
Superior Court Presiding Judge
County of Santa Barbara
1100 Anacapa Street
Santa Barbara, CA 93101

RECEIVED

SEP 12 2018

BY: _____

County Clerk, Recorder and Assessor - Response to Grand Jury Report Titled: Internal Controls in the County of Santa Barbara

Dear Judge Kelly:

Included in this correspondence is the response of the Santa Barbara County Clerk, Recorder and Assessor to the above referenced Civil Grand Jury Report.

Finding 3

Agree

Finding 4

Agree

Finding 5

Partially Disagree. Please see response from County Auditor-Controller

Recommendation 2C

This department through the annual employee performance review will require and ensure that all managers with fiscal responsibilities are consistently applying and adhering to the financial guidelines issued by the Auditor-Controller.

Recommendation 3C

This department will continue to ensure that all managers charged with fiscal responsibilities are fully trained in financial management (including County financial guidelines, FIN, and reporting and accountability procedures).

Recommendation 5b

This department will follow any process the County puts in place to ensure that department managers sign an annual statement indicating that they are in compliance with all financial management guidelines and the County's Internal Control Policy.

Thank you,

Joseph E. Holland
Santa Barbara County
Clerk, Recorder and Assessor
Registrar of Voters