

**SALUD CARBAJAL**  
First District, Chair

**JANET WOLF**  
Second District

**DOREEN FARR**  
Third District

**PETER ADAM**  
Fourth District

**STEVE LAVAGNINO**  
Fifth District, Vice Chair



**BOARD OF SUPERVISORS**  
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## COUNTY OF SANTA BARBARA

February 11, 2014

Honorable Arthur A. Garcia  
Presiding Judge  
Santa Barbara Superior Court  
312-C East Cook Street  
Santa Maria, CA 93454

Reference: Follow-up to Santa Barbara Civil Grand Jury report titled, *Sheriff-Coroner's Bureau: The Manner of Death - A Final Diagnosis* (Published June 21, 2013 on Grand Jury Web Site)

Judge Garcia:

The Santa Barbara County Board of Supervisors (Board) previously responded to the above- referenced Civil Grand Jury Report. The Board would like to provide you with an update on the Recommendations 3A and 3B.

As directed by the Grand Jury, all responses are provided in accordance with Section 933.05 of the California Penal Code.

### **Recommendation 3a:**

That the Santa Barbara County Board of Supervisors allocate the funds to retain a mechanical engineering firm to study and make design recommendations for the Coroner facility ventilation system.

This recommendation has been implemented.

On September 26, 2013, the mechanical engineering firm of Mechanical Engineering Consultants, Inc. (MEC, Inc.) conducted a field assessment of the ventilation system at the Coroner's Office. On October 28, 2013, the firm provided a report which included a series of recommendations and implementation cost estimates. The assessment was conducted with the allocation the Board made to the General Services Department through the Fiscal Year 2013-14 Budget.

### **Recommendation 3b:**

That the Santa Barbara County Board of Supervisors allocate the funds to implement the design recommendations for the ventilation system in the Coroner's facility.

This recommendation requires further analysis.

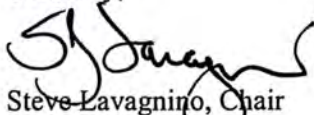
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As a result of the mechanical engineering firm's report, the Board of Supervisors now has cost estimates. The Board has also committed to the creation of a countywide Asset Management Plan Development Process to identify the condition of each facility and prioritize the backlog of deferred maintenance needs. A contractor was hired in September and the final report is scheduled for Spring 2014. The Board would like to integrate Mechanical Engineering Consultants, Inc.'s recommendations into the prioritization process resulting from the countywide asset management planning process. Health and safety concerns identified through the facility condition assessment will be given high priority for funding. It is estimated that Board consideration could occur in Spring 2014.

Sincerely,



Steve Lavagnino, Chair

Santa Barbara County Board of Supervisors

cc: Santa Barbara County Board of Supervisors  
Ted Sten, Foreman, 2013-14 Santa Barbara Civil Grand Jury



**County of Santa Barbara**  
**BOARD OF SUPERVISORS**

**Minute Order**  
**February 11, 2014**

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**Present:** 5 - Supervisor Carbajal, Supervisor Wolf, Supervisor Farr, Supervisor Adam,  
and Supervisor Lavagnino

GENERAL SERVICES

File Reference No. 14-00043

**RE:** Consider recommendations regarding Sheriff - Coroner Bureau Facility Ventilation System, Second District, as follows:

- a) Receive and file a "Ventilation Study" related to findings 3a and 3b of the Santa Barbara Civil Grand Jury Report titled, Sheriff-Coroner's Bureau: The Manner of Death-A Final Diagnosis;
- b) Direct staff to include the study's recommended actions in the overall assessment and prioritization of county wide deferred maintenance needs as outlined in the upcoming Facility Condition Assessment Report;
- c) Approve and authorize the Chair to execute a letter and direct staff to submit the letter to the Presiding Judge; and
- d) Determine that the proposed actions are administrative activities that will not result in physical changes to the environment and are therefore not a project subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15378.

**A motion was made by Supervisor Carbajal, seconded by Supervisor Adam, that this matter be Acted on as follows:**

- a) Received and filed;
- b) Directed;
- c) Approved; Chair to execute; and
- d) Approved.

**The motion carried by the following vote:**

**Ayes:** 5 - Supervisor Carbajal, Supervisor Wolf, Supervisor Farr, Supervisor Adam,  
and Supervisor Lavagnino